

## **NEW PUBLIC SCHOOL DISTRICT #8**

July 11, 2016 Minutes

The meeting was called to order at 6:30 pm by President Deanna Senior in the district office board room located at 111 7<sup>th</sup> Ave W, Williston, ND.

In attendance: Board Members: Dave Rockstad, Jenny Jorgenson, Curt Sullivan and Deanna Senior— by phone. Superintendent Robert Turner and Business Manager Sherri L. Heser.

Guests: Nerida Reichman, Amber Anderson, Beau Anderson, Amanda Johnson and Gerald Miller.

Sullivan moved to accept the minutes from the regular meeting on June 13, 2016 and special meetings on June 27 and July 5, 2016. Jorgenson seconded, motion carried unanimously.

Business Manager presented the claims against the district. Jorgenson moved to approve the claims as presented, Rockstad seconded motion carried unanimously.

Superintendent's report – Mr. Turner reported on the summer projects including the painting of the libraries at Garden Valley and Round Prairie and the exterior of the business office. He will continue to work on policies and handbooks for approval at an upcoming meeting.

President's report – Ms. Senior discussed policies and procedures.

Public Comment – Gerald Miller noted that he is glad that we are building. Brian Osowski was on the phone and explained to the board the next few steps in the bond process. He recommended that at the August meeting the board consider the authorization of public sale of bonds and then at the September meeting the bids could be opened. He further explained the interest rates, and credit enhancement program through the State of North Dakota. He will have bond council prepare documents before the end of the month so the board can act on them as they see fit.

Deanna Senior adjourned that portion of the meeting, the time was 7:18 pm. Dave Rockstad left the meeting.

Ms. Senior called the meeting back into session at 7:19 pm.

Business Manager sworn in Amber Anderson, Amanda Johnson and Jenny Jorgenson. They were then seated for the remainder of the meeting.

Superintendent Turner presided and called for nominations for Vice-President. Jenny Jorgenson nominated Curt Sullivan, seconded by Deanna Senior. Voting aye – Jorgenson, Anderson, Johnson and Senior, abstaining – Sullivan. Motion carried 4-0, 1 abstain.

Vice-President Sullivan presided and called for nomination for President. Anderson nominated Jenny Jorgenson, seconded by Johnson. Voting aye – Sullivan, Anderson, Johnson and Senior, abstaining – Jorgenson. Motion carried 4-0, 1 abstain.

President Jorgenson then presided over the remainder of the meeting.

Business Manager – Anderson moved to appoint Sherri Hesel as Business Manager, Sullivan seconded. Vote: Johnson – aye Anderson – aye, Sullivan – aye, Senior – aye, Jorgenson -aye. Motion carried 5-0.

Selection of Financial Institution – Sullivan moved to approve the continued use of American State Bank, Senior seconded. Vote: Anderson – aye, Sullivan – aye, Senior -aye, Johnson – aye, Jorgenson – aye. Motion carried 5-0.

Authorization of Office Representatives – Sullivan moved to approve the following: Title I and Title II – Mrs. Herland, Special Education – WilMac, 504 – Mr. Turner, Homeless Liaison – Mr. Guglich, Food Services – Ms. Poole. Johnson seconded. Vote: Sullivan – aye, Senior -aye, Johnson – aye, Anderson -aye, Jorgenson – aye. Motion carried 5-0.

Memberships for 2016-2017 – Anderson moved to approve memberships to the following for the 2016-2016 school year: ND School Board Association, ND Association of School Business Managers, High School Activities Association, ND Small and Organized Schools, Great Northwest Regional Education Association. Senior seconded. Vote: Senior -aye, Johnson -aye, Anderson – aye, Sullivan – aye, Jorgenson – aye. Motion carried 5-0.

Tuition agreements 2016-2017 – Sullivan moved to approve the tuition agreements as presented. Anderson seconded. Vote: Johnson – aye, Anderson – aye, Sullivan – aye, Senior -aye, Jorgenson -aye. Motion carried 5-0.

Board Meeting List – Sullivan moved to approve the regular monthly meetings as the 2<sup>nd</sup> Monday of each month at 6:30 pm, Senior seconded. Vote: Anderson – aye, Sullivan – aye, Senior -aye, Johnson – aye, Jorgenson – aye. Motion carried 5-0.

Team Members – Jorgenson appointed the following teams: Building Committee: Senior and Jorgenson, Curriculum – Anderson and Johnson, Technology – Sullivan and Johnson.

A special board meeting was set for July 25 at 6:30 pm for the consideration of the annual financial report, the resolutions regarding the bonds, handbooks and any other business that needs to come before the board, the agenda will be published ahead of time.

Call for bids – Mr. Turner explained he would like to put concrete at Garden Valley where the current gravel is between buildings. Sullivan moved to call for bids for that project, Anderson seconded. Vote: Sullivan – aye, Senior -aye, Johnson – aye, Anderson -aye, Jorgenson -aye. Motion carried 5-0.

President Jorgenson adjourned the meeting at 8:02 pm.

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President Jenny Jorgenson

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Date

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Business Manager Sherri L. Hesel

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Date

## **NEW PUBLIC SCHOOL DISTRICT #8**

August 8, 2016

The meeting was called to order at 6:30 pm by President Jenny Jorgenson in the district office board room located at 111 7<sup>th</sup> Ave W, Williston, ND.

In attendance: Board Members: Curt Sullivan, Amanda Johnson, and Amber Anderson. Absent - Deanna Senior. Superintendent Robert Turner and Business Manager Sherri L. Hesel.

Guests: Bob Hendrickson and Joscelyn Lynch.

Sullivan moved to accept the minutes from the regular meeting on July 11, 2016 and special meetings on July 25 and July 27, 2016. Johnson seconded, motion carried unanimously.

Business Manager presented the claims against the district. Anderson moved to approve the claims as presented, Johnson seconded motion carried unanimously.

Superintendent's report – Mr. Turner reported on the new building planning phase, concrete work progress at Garden Valley, that the money was received for the easement recently approved, the plans for orientation with the staff, information he has obtained regarding tuition agreements and changes to the bussing.

Maintenance Director's report – Bob Hendrickson reported on the tasks that have been completed to get the schools ready for the first day and noted that he has a new employee that is temporary right now and may work into a full time position.

Public Comment - none.

Sullivan moved to approve the following policies as second and final reading: ABAA School District Organization Plan, ABABA – Religious Observances, ABBDA – Political Activities, ACAA – Emergency Closings, ACAB – Emergency and Disaster Plans and Drills, ACCA – Sexual Offenders on School Property, ABAB – School Year & Calendar. Anderson seconded. Vote: Johnson – aye, Anderson – aye, Sullivan – aye, Jorgenson – aye. Motion carried 4-0, 1 absent.

Johnson moved to approve the contracts for Jackie Johnson for Cross Country coach and Athletic Director. Sullivan seconded. Vote: Anderson, Sullivan – aye, Johnson – aye, Jorgenson – aye. Motion carried 4-0, 1 absent.

Sullivan moved to approve the tuition agreements for High School students attending Williston District #1, Anderson seconded. Vote: Sullivan – aye, Johnson – aye, Anderson – aye, Jorgenson – aye. Motion carried 4-0, 1 absent.

Johnson moved to approve all elementary tuition agreements for student attending Williston District #1 and Ray – Nesson District. Anderson seconded. Vote: Johnson – aye Anderson – aye Sullivan – nay, Jorgenson -aye. Motion carried 3-1, 1 absent.

Anderson moved to approve the High School tuition agreements for students attending Grenora. Johnson seconded. Vote: Anderson – aye Sullivan – aye Johnson – aye, Jorgenson – aye. Motion carried 4-0, 1 absent.

President Jorgenson adjourned the meeting at 7:35 pm.

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President Jenny Jorgenson

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Date

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Business Manager Sherri L. Heser

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Date

## **NEW PUBLIC SCHOOL DISTRICT #8**

September 12, 2016

The meeting was called to order at 6:30 pm by President Jenny Jorgenson in the district office board room located at 111 7<sup>th</sup> Ave W, Williston, ND.

In attendance: Board Members: Curt Sullivan, Deanna Senior, Jenny Jorgenson and Amber Anderson. Superintendent Robert Turner and Business Manager Sherri L. Heser.

Sullivan moved to accept the minutes from the regular meeting on August 8, 2016. Senior seconded, motion carried unanimously.

Business Manager presented the claims against the district. Senior moved to approve the claims as presented, Sullivan seconded motion carried unanimously. Heser confirmed who would be traveling to the NDSBA conference in October to register participants and reserve rooms.

President's report – Jorgenson reported that there is an open board position, due to the resignation of Amanda Johnson. There is an item on the agenda to address the vacancy.

Reports were submitted to the board in writing from Principals Guglich, Smith and Herland.

PTO – no report

Superintendent's report – Mr. Turner reported that there would be a public budget meeting on September 23, 2016 at 6:00 pm. He also reported that the last annexation appeal was lost, an update on the process of the land donation, the status of the state reporting and the current student numbers are up.

Transportation report – written report submitted and the board thanked Mr. Ahrndt for the extra work to get the school year going.

Maintenance Director's report – none.

Public Comment – Raquel Peters and Darlene Jacobson - employees of the district wanted to address the board regarding employee insurance issues and were directed to take the matter to the superintendent, as the board meeting was not the proper avenue for resolution.

Open School Board Position. Jorgenson announced that the position that was recently vacated by Amanda Johnson was open. She briefly outlined the law on how to fill a board member vacancy. Discussion ensued. Sullivan moved to appoint Dave Rockstad. Anderson seconded. Vote: Anderson – aye, Sullivan – aye, Senior – nay, Jorgenson – aye, motion carried 3-1.

Policies. Sullivan moved to approve Policy ABBB – Non-curricular Use of District Policy – first reading. Senior seconded. Vote: Sullivan – aye, Senior -a ye, Anderson – aye, Jorgenson – aye, motion carried 4-0.

Senior moved to removed policy FAAB – District release of students. Anderson seconded. Vote: Senior – nay, Anderson – nay, Sullivan – nay, Jorgenson – nay. Motion failed 4-0.

Special Reserve fund. Anderson moved to approve the creation of a Special Reserve Fund as allowed in NDCC 57-9-03, Sullivan seconded. Vote: Anderson – aye, Sullivan – aye, Senior – aye, Jorgenson -aye, motion carried 4-0.

Title issue with Old School Land. Mr. Turner presented information that an oil company had written to the district requesting that they sign over some land that may have been a clerical error many years ago. Sullivan moved to take no action, Anderson seconded. Vote: Sullivan – aye, Senior – aye, Anderson -aye, Jorgenson – aye, motion carried 4-0.

LEP Annual compliance report approval. Sullivan moved to approve the report as presented. Senior seconded. Vote: Senior – aye, Anderson - aye, Sullivan -aye, Jorgenson -aye, motion carried 4-0.

Financial report for year ending June 30, 2016. Sullivan moved to approve the report as presented. Senior seconded. Vote: Senior -aye, Anderson – aye, Sullivan – aye, Jorgenson – aye, motion carried 4-0.

Anderson moved to approve all tuition agreements presented for students to attend Williston High School, Williston elementary, Nesson (Ray) elementary, Eight Mile (Trenton) High School and Eight Mile Elementary. Senior seconded. Vote: Sullivan – aye under protest, Senior – aye, Anderson – aye, Jorgenson -aye. Motion carried 4-0.

There being no further business President Jorgenson adjourned the meeting at 8:40 pm.

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President Jenny Jorgenson

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Date

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Business Manager Sherri L. Heser

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Date

## **NEW PUBLIC SCHOOL DISTRICT #8**

October 10, 2016

The meeting was called to order at 6:30 pm by President Jenny Jorgenson in the district office board room located at 111 7<sup>th</sup> Ave W, Williston, ND.

In attendance: Board Members: Curt Sullivan, Deanna Senior, Jenny Jorgenson, Dave Rockstad and Amber Anderson. Superintendent Robert Turner and Business Manager Sherri L. Hesel.

Rockstad moved to accept the minutes from the regular meeting on September 12, 2016 and special meeting on September 29, 2016. Sullivan seconded, motion carried unanimously.

Business Manager presented the claims against the district. Sullivan moved to approve the claims as presented, Senior seconded motion carried unanimously.

President's report – Jorgenson reported that Dave Rockstad has been appointed to the board and thanked him for accepting the position.

Reports were submitted to the board in writing from Principals Guglich, Smith and Herland. Rockstad moved to accept the reports as written, Senior seconded, motion carried unanimously.

PTO –Dawn Hollingsworth reported that an active group has been formed and they would have a representative at the meetings whenever possible.

Superintendent's report – Mr. Turner reported that a writing assessment committee has been formed and are meeting regularly, Mr. Guglich has been attending training on forming an emergency plan for the district, bus drivers are still needed and he continues to work on the ownership of the donated property

Transportation report – written report submitted. Sullivan moved to approve the report as submitted, Rockstad seconded, motion carried unanimously.

Maintenance Director's report – written report submitted. Anderson moved to approve the report as submitted, Sullivan seconded. Motion carried unanimously.

Public Comment – None.

Lunch Program. Anderson spoke to her concerns about the lunch program and how to improve it. Discussion ensued, no action taken.

Geotech evaluation. Matt from FCI presented the need to have a geotech evaluation done on the donated land and presented two quotes. Anderson moved to accept the quote from Materials Testing Services, Senior

seconded. Vote: Anderson -aye, Rockstad-aye with reservations, Senior -aye, Sullivan-nay without reservations, Jorgenson-aye. Motion carried 4-1

Policies.

Anderson moved to amend policy BCAA-Agenda preparation to take out the second sentence and order from the second paragraph. Jorgenson called three times for a second, hearing no second, motion failed.

Anderson moved to amend policy BCAA-Agenda preparation to remove the regular meeting agenda portion. Rockstad seconded. Discussion ensued. Vote: Rockstad – aye, Senior – nay, Sullivan – nay, Anderson – nay, Jorgenson – nay, motion failed 4-1

Rockstad moved to delete BCAA, Jorgenson called for a second, hearing none, motion died.

Sullivan moved to amend BCAA-Agenda preparation to replace “shall” with “may and take “2/3” out, leaving it as a majority. Rockstad seconded. Vote: Senior – aye, Sullivan – aye, Anderson – aye, Rockstad – aye, Jorgenson – aye, motion carried unanimously.

Sullivan moved to approve policies BBBB-Committees, BCAD-Executive Sessions, BCAB-Meeting procedures, BCAB-BR-Annual meeting, BCAC-Minutes, BCBA-Public Participation, KACB-Personnel complaints, BBCA-Failure to discharge duties, as the first reading. Anderson seconded. Vote: Sullivan – aye, Anderson – aye, Rockstad – aye, Senior -aye, Jorgenson -aye. Motion carried unanimously.

Rockstad moved to change BDA-Procedure for adopting board policy to take out eh “2/3” and make it a simple majority. Sullivan seconded. Vote: Anderson – aye, Rockstad – aye, Senior- aye, Sullivan – aye, Jorgenson – aye. Motion carried unanimously.

In preparing to approve KACA discussion ensued. Sullivan moved to table policy KACA-Patron complaints, Rockstad seconded. Vote: Rockstad – aye, Senior – aye, Sullivan – aye, Anderson -aye, Jorgenson - aye, motion carried unanimously.

Rockstad moved to approve policy ABBB-District Use Policy as a second and final reading. Anderson seconded. Vote: Senior – aye, Sullivan – nay, Anderson – aye, Rockstad – aye, Jorgenson – aye. Motion carried 4-1.

Sullivan moved to approve all tuition agreements presented for students to attend Williston High School, Williston elementary, and Nesson (Ray) elementary. Senior seconded. Vote: Sullivan – aye, Anderson -aye, Rockstad – aye, Senior -aye, Jorgenson -aye. Motion carried unanimously.

Future Agenda Items-Building use.

There being no further business President Jorgenson adjourned the meeting at 8:25 pm.

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President Jenny Jorgenson

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Date

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Business Manager Sherri L. Hesper

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Date

## **NEW PUBLIC SCHOOL DISTRICT #8**

November 14, 2016

The meeting was called to order at 6:30 pm by President Jenny Jorgenson in the district office board room located at 111 7<sup>th</sup> Ave W, Williston, ND.

In attendance: Board Members: Curt Sullivan, Deanna Senior, Jenny Jorgenson, Dave Rockstad and Amber Anderson. Superintendent Robert Turner and Business Manager Sherri L. Heser.

Rockstad moved to accept the minutes from the regular meeting on October 10, 2016. Anderson seconded, motion carried unanimously.

Business Manager presented the claims against the district. Sullivan moved to approve the claims as presented, Senior seconded motion carried unanimously.

President's report – Jenny Jorgenson presented Amber Anderson with a certificate for attendance at the New Member Seminar in Bismarck. Other members of the board briefly commented on their conference attendance and on information they learned. Jorgenson also discussed with the board that if they want to have something added to the agenda, the responsibility to get background information falls to the person requesting the item on the agenda.

Reports were submitted to the board in writing from Principals Guglich, Smith and Herland. Anderson moved to accept the reports as written, Rockstad seconded, motion carried unanimously.

PTO –Dawn Hollingsworth reported that the PTO was having a BBQ at the ARC the next night and they are currently running a fundraiser at the schools. Hollingsworth also reported that they are looking at starting a weekend care pack program and at ordering spirit clothing with Hawks logos.

Superintendent's report – Mr. Turner reported on the food service budget from the previous year, discussed the problems with a facilities use agreement, and updated the board as to the progress on the land acquisition.

Transportation report – written report submitted.

Maintenance Director's report – written report submitted.

Public Comment – None.

Lundell resignation. Senior moved to discuss. Rockstad seconded, motion carried unanimously. The board wanted to know if there were any extenuating circumstances beyond the information in her resignation letter. Mr. Turner stated that there is not. Jorgenson stated: At this time a motion would be in order to find teacher Melissa Lundell in breach of her contract of employment as a teacher with New Public School District #8 due to

her resignation by way of an email dated November 7, 2016. In this motion, as a result of Ms. Lundell's breach of contract, the District asserts is right to receive from Ms. Lundell a payment of liquidated damages in the amount of \$4,575.00, being 10% of her salary for the 2016-2017 school year, pursuant to School Board Policy DKBB. Further in this motion, the School Board grants a release of Ms. Lundell from her teaching contract for the 2016-2017 school year, effective November 7, 2016 and Ms. Lundell is required to pay the liquidated damages in full on or before November 30, 2016. Is there such a motion? Curt Sullivan moved as such, Rockstad seconded. Vote: Rockstad – aye, Sullivan – nay, Senior – aye, Anderson – aye, Jorgenson – aye. Motion carried 4-1

Board pay – Sullivan moved to increase the pay for the board to \$50.00 per board meeting and \$35.00 for each committee meeting, effective immediately. Senior seconded. Vote: Sullivan – aye, Senior – aye, Anderson – aye, Rockstad – abstain, Jorgenson – nay. Motion carried 3-1, 1 abstain.

FCI Contract approval – Sullivan moved to approve the FCI contract, which has been reviewed by our attorney, Senior seconded. Vote: Senior – aye, Anderson – aye, Rockstad – aye, Sullivan – aye, Jorgenson – aye, motion carried unanimously.

Policies – first reading – Rockstad moved to approve policies BCAA – Board Meeting Agenda and BDA – Procedure for Adopting Board policy as first reading. Senior seconded. Vote: Anderson -aye, Rockstad – aye, Sullivan – aye, Senior -aye, Jorgenson – aye. Motion carried unanimously.

Rockstad moved to approve policies BBBB-School Board Committees BCAD-Executive Sessions, BCAB-Board Meeting Procedures, BCAB-BR-Procedure for Seating New Board at the Annual Meeting, BCAC-Minutes, BCBA-Public Participation at Board Meetings, and KACB-Complaints about Personnel. Sullivan seconded. Vote: Rockstad – aye, Sullivan – aye, Senior – aye, Anderson – aye, Jorgenson – aye. Motion carried unanimously.

Rockstad moved to accept policy BBCA – Failure to Discharge Duties. Anderson seconded. Vote: Sullivan – nay, Senior – nay, Anderson – nay, Rockstad – nay, Jorgenson – nay. Motion failed.

Rockstad moved to delete policy BBCA, Sullivan seconded. Vote: Senior – aye, Anderson – aye, Rockstad – aye, Sullivan – aye, Jorgenson – aye. Motion carried unanimously.

Tuition agreements – Rockstad move to accept all of the presented tuition agreements, Anderson seconded. Vote: Anderson – aye, Rockstad – aye, Sullivan – aye, Senior -aye, Jorgenson – aye, motion carried unanimously.

Superintendent evaluation – Jorgenson presented the combined Superintendent evaluation. Senior moved to approve, Sullivan seconded. Vote: Rockstad – aye, Sullivan – aye, Senior – aye, Anderson – aye, Jorgenson – aye. Motion carried unanimously.

Jorgenson set a special meeting for November 28, 2016 at 6:30 pm for approval of the design document estimate.

There being no further business President Jorgenson adjourned the meeting at 7:45 pm.

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President Jenny Jorgenson

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Date

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Business Manager Sherri L. Heser

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Date

**NEW PUBLIC SCHOOL DISTRICT #8**

December 12, 2016

The meeting was called to order at 6:31 pm by President Jenny Jorgenson in the district office board room located at 111 7<sup>th</sup> Ave W, Williston, ND.

In attendance: Board Members: Curt Sullivan, Deanna Senior, Jenny Jorgenson, and Amber Anderson. Superintendent Robert Turner and Business Manager Sherri L. Hesel.

Guests: Matthew Cobb, Jackie Johnson, Nicolette Sprague, Rod Ahrndt, Dawn Hollingsworth, and Gerald Miller.

Senior moved to accept the minutes from the regular meeting on November 14, 2016 and special meeting November 29, 2016. Sullivan seconded, motion carried unanimously.

Business Manager presented the claims against the district. Anderson moved to approve the claims as presented, Senior seconded motion carried unanimously.

President's report – no report

Reports were submitted to the board in writing from Principals Guglich, Smith and Herland.

PTO –Dawn Hollingsworth reported that the PTO has washed and sanitized all of the lost and found articles and has created lists for area churches as to the needs for each school. They have also stocked the SC school store with canned goods, pasta and snacks. They recently raised \$3000 for school projects.

Superintendent's report – Mr. Turner reported that the plat for the new land is complete, deed will be expected in the near future.

Transportation report – written report submitted, the board commended Rod on a good job in the winter weather.

Maintenance Director's report – no report.

Public Comment – None.

Notice of Sale of \$5,000,000 bond and certificate of indebtedness. Sullivan moved to adopt the following resolution;

## NEW PUBLIC SCHOOL DISTRICT NO. 8

### RESOLUTION AUTHORIZING SALE OF CERTIFICATES OF INDEBTEDNESS, SERIES 2016

#### RECITALS

Pursuant to resolutions, meetings and deliberations of the governing body of the New Public School District No. 8, Williams County, North Dakota (the "District") it has been determined that it is necessary to provide funds to construct a new middle school for grades 6, 7 and 8, including a gymnasium, cafeteria, administrative offices, library and computer lab; and to otherwise improve school facilities and property (the "Project"). A portion of the funds for construction of the Project will be borrowed on an interim basis through the issuance of the District's Certificates of Indebtedness, Series 2016.

**NOW, THEREFORE,** the District resolves as follows:

1. The District shall proceed to offer at public sale upon sealed bids its Certificates of Indebtedness, Series 2016 in an amount not exceeding \$5,000,000 to be dated the date of issue (the "Certificates"). Bids will be received in the office of AMKO Advisors, on December 26, 2016, until 12:00 P.M., CT, and the Board shall meet thereafter at 6:30 P.M. on that day to consider the bids and take such action respecting the Certificates as shall then be deemed necessary and expeditious.
2. The Business Manager is directed to cause the Notice of the Sale of the Certificates to be furnished to prospective bidders, and to be published in the official newspaper of the District not less than 10 days nor more than 30 days before the sale.
3. The form of such notice shall be in substantially the form attached hereto.
4. The terms and conditions of the Certificates and the sale thereof are fully set forth in the "Official Notice of Sale," and are hereby approved as the terms and conditions for the sale of the Certificates and are incorporated herein by reference.

Senior seconded. Vote: Sullivan – aye, Senior – aye, Anderson – aye, Jorgenson – aye. Motion carried unanimously.

Policies.

Sullivan moved to change policy ABBA and resubmit as a first reading with changes. Senior seconded. Vote: Senior – aye, Anderson – nay, Sullivan – aye, Jorgenson – aye. Motion carried 3-1.

Anderson moved to table policy KACA until further notice. Senior seconded. Vote: Anderson – aye, Sullivan – nay, Senior – aye, Jorgenson – aye. Motion carried 3-1.

Senior moved to approve all other presented policies as first reading. ABBF – Ticket sales for accessible seating, ABBF-E – ADA regulations ticket sales for accessible seating, ABCA – Copyrighted material & Intellectual property, ABCB – Sportsmanship, ACBC – Use of animals in district schools and in curricular programs, ACE – Violent and Threatening behavior, ACEB – Hazing, ACF – Whistleblower protections policy, BA – School Board pledge of ethics, BAA – Employing Board Members, BAB-Board conflict of interest, KAAA – Visitors in the schools. Sullivan seconded. Vote: Sullivan – aye, Senior – aye, Anderson – aye, Jorgenson – aye. Motion carried unanimously.

Sullivan moved to approve policies BCAA – Board Meeting Agenda and BDA – Procedure for Adopting Board Policy as second reading. Senior seconded. Vote: Senior – aye, Anderson – aye, Sullivan – aye, Jorgenson – aye. Motion carried unanimously.

Tuition Agreements. Anderson moved to approve all tuition agreements to District #1 as presented. Senior seconded. Vote: Anderson – aye, Sullivan – aye, Senior – aye, Jorgenson -aye. Motion carried unanimously.

Jorgenson set a special meeting for December 26, 2016 at 6:30 pm for bond bid acceptance

There being no further business President Jorgenson adjourned the meeting at 7:34 pm.

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President Jenny Jorgenson

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Date

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Business Manager Sherri L. Heser

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Date

**NEW PUBLIC SCHOOL DISTRICT #8**

January 9, 2017

The meeting was called to order at 6:35 pm by President Jenny Jorgenson in the district office board room located at 111 7<sup>th</sup> Ave W, Williston, ND.

In attendance: Board Members: Deanna Senior, Jenny Jorgenson, and Amber Anderson. Curt Sullivan was participating via phone. Superintendent Robert Turner and Business Manager Sherri L. Hesper.

Guests: Jackie Johnson, Nicolette Sprague, Rod Ahrndt, Dawn Hollingsworth, Cindy Hawkins, Fern Pokorny, Brenda Herland, Mona Jackson, Melissa Lundell, Robert Smith, Steve Guglich, Melissa Krause and Gerald Miller.

Sullivan moved to accept the minutes from the regular meeting on December 12, 2016 and special meeting December 26, 2016. Senior seconded, motion carried unanimously.

Business Manager presented the claims against the district. Senior moved to approve the claims as presented, Anderson seconded motion carried unanimously.

The recently completed audit for year ending June 30, 2016 was presented. Sullivan moved to approve Anderson seconded, motion carried unanimously.

Sullivan moved to allow Hesper to attend a conference in Fargo in April. It is scheduled during a board meeting but Maria Barnett will be asked to fill in. Senior seconded, motion carried unanimously.

President's report – no report

Reports were submitted to the board in writing from Principals Guglich, Smith and Herland, no questions.

PTO –Dawn Hollingsworth reported that the PTO has washed and sanitized all of the lost and found articles and has created lists for area churches as to the needs for each school.

Superintendent's report – Mr. Turner reported that the deed to the new land is complete and in our hands. The door entry security system at Garden Valley is being replaced for \$8,500, cameras will be considered in the future. Lockers are in at Round Prairie, cabinets moved in district office from board room to kitchen, an emergency operations manual is being completed. Mr. Turner would like to consider a memorial for Dave Rockstad. School Improvement Plans are also being updated.

Transportation report – written report submitted.

Maintenance Director's report – no report.

Public Comment – None.

President Jorgenson stated: The next item on the agenda is “Melissa Lundell appeal to breach of contract fine.” Before Ms. Lundell is permitted to address the Board, I would like to clarify that despite the language in the agenda, the Board is not hearing an appeal of any action it has taken in the past. Rather, at Ms. Lundell’s request, the Board is allowing her to appear before it to address the Board relative to the liquidated damages that were assessed as a result of her breach of her employment contract with the District. This is not an appeal of the Board’s decision to enforce its policy regarding teacher resignation and liquidated damages. The Board will allow Ms. Lundell to briefly address the Board on this topic, but it does not intend to take any action or engage in any discussion with Ms. Lundell at this time. Ms. Lundell has five minutes.

Fern Dukorney – director for NDU spoke to the board on behalf of Ms. Lundell.

Jorgenson thanked Mr. Lundell for the comments. Jorgenson called for a motion for the Board to take no further action at this time and to table this issue for possible further discussion at some time in the future if necessary. Sullivan so moved. Senior seconded. Vote: Senior – aye, Anderson – aye, Sullivan – aye, Jorgenson – aye. Motion carried unanimously.

Sullivan moved to accept the following:

WHEREAS, Section 6-09.4-23 of the North Dakota Century Code (“N.D.C.C.”) establishes a credit enhancement program for school district bonds (the “Credit Enhancement Program”) whereby a school district may elect to participate in the Credit Enhancement Program and thereby reduce its borrowing costs by reducing the interest rate payable on its bonds; and

WHEREAS, New Public School District No. 8, Williams County, North Dakota (the “School District”) deems it in the best interest of the School District to issue up to \$8,000,000 Limited Tax School Building Fund Bonds, Series 2017A (the “Bonds”) to finance the construction of a new middle school for grades 6, 7 and 8 including a gymnasium, cafeteria, administrative offices, library and computer lab; and to otherwise improve school facilities and property; and the School Board intends to sell the Bonds on or before January 26, 2017; and

WHEREAS, the School Board finds it is in the best interest of the School District to elect to participate in the Credit Enhancement program for the Bonds;

NOW, THEREFORE, BE IT RESOLVED by the School Board of the School District as follows:

1. The School District hereby elects to participate in the Credit Enhancement Program. In the event the School District is unable to make a full payment of the principal of and interest on the Bonds when due or payable, the School District hereby authorizes the Superintendent of Public Instruction to withhold state funds due or payable or appropriated to the School District under Chapter 15.1-27, N.D.C.C., for use as provided for in Section 6-09.4-23, N.D.C.C.

2. The School District hereby covenants that, in the resolution authorizing the issuance of and establishing the terms for the Bonds, it will: (i) appoint an independent Paying Agent for the Bonds; (ii) designate February 1 and August 1 as interest payment dates and August 1 as the principal payment date for the Bonds; and (iii) include an additional bonds test which provides that the state funds available to the School District under Chapter 15.1-27, N.D.C.C., shall be at least two times the maximum annual debt service amount for all outstanding bonds and any subsequent bonds issued by the School District under the Credit Enhancement Program.

3. The School District hereby covenants that it will, no later than October 1 each year the Bonds are outstanding, file the following with the Superintendent of Public Instruction as required by Section 15.1-27.02, N.D.C.C.: (i) the June 30<sup>th</sup> student membership and attendance report; (ii) the annual School District financial report; (iii) the September 10<sup>th</sup> fall enrollment report; and (iv) the personnel report forms for licensed and non-licensed employees.

4. The School District hereby covenants that it will, on or before December 15 each year the Bonds are outstanding file with the Superintendent of Public Instruction the taxable valuation and mill levy certifications required by Section 15.1-27-02, N.D.C.C and that it will timely file with the Superintendent of Public Instruction any additional report or other document that may be required by law to be filed before state aid payments may be forwarded to the School District.

5. The School District hereby covenants that it will deposit with the Paying Agent five days prior to the date on which any payment is due on the Bonds, an amount sufficient to make that payment. The School District further covenants that, if it should appear the School District will not be able to deposit with the Paying Agent sufficient funds to make any Bond payment, it will notify the Department of Public Instruction and Paying Agent not less than 15 days prior to any such potential default in the deposit in the manner required by the Department of Public instruction. The agreement between the School District and the Paying Agent shall provide that, in the event the School District fails to deposit sufficient funds with the Paying Agent five days prior to any payment date, the Paying Agent shall notify the Department of Public Instruction of such default and request payment of state funds in the amount necessary to make such payment.

6. The School District further covenants that, so long as the Bonds are outstanding, this election to participate in the Credit Enhancement Program shall be irrevocable by the School District.

7. The Business Manager is hereby directed to notify the Superintendent of Public Instruction, in the manner required by the Superintendent of Public Instruction, that the School District has obligated itself to be bound by the provisions of Section 6-09.4-23, N.D.C.C.

Senior seconded. Vote: Anderson – aye, Sullivan – aye, Senior -aye, Jorgenson – aye. Motion carried unanimously.

Senior resolved the following:

BE IT RESOLVED by the School Board (the “Board”) of New Public School District No. 8, Williams County, North Dakota (the “District”), as follows:

1. The Board having deemed it in the best interest of the District to advertise for the sale of its limited tax bonds, the District shall proceed to offer at public sale upon sealed bids Limited Tax School Building Fund Bonds, Series 2017A in an amount not exceeding \$8,000,000 to be dated the date of issue. Bids will be received in the office of AMKO Advisors, on January 26, 2017 until 12:00 P.M., CT, and the Board shall meet thereafter at 5:00 P.M. on that day to consider the bids and take such action respecting the Bonds as shall then be deemed necessary and expeditious.

2. The Business Manager is directed to cause the Notice of the Sale of Bonds to be furnished to prospective bidders, and to be published in the official newspaper of the District not less than 10 days nor more than 30 days before the sale

3. The form of such notice shall be substantially as attached.

4. The terms and conditions of the Bonds and the sale thereof are fully set forth in the "Official Notice of Sale," and are hereby approved as the terms and conditions for the sale of the Bonds and are incorporated herein by reference.

Anderson seconded. Vote: Sullivan – aye, Senior – aye, Anderson – aye, Jorgenson – aye, motion carried unanimously.

#### Policies.

Anderson moved to approve all presented policies as second reading. ABBF – Ticket sales for accessible seating, ABBF-E – ADA regulations ticket sales for accessible seating, ABCA – Copyrighted material & Intellectual property, ABCB – Sportsmanship, ACBC – Use of animals in district schools and in curricular programs, ACE – Violent and Threatening behavior, ACEB – Hazing, ACF – Whistleblower protections policy, BA – School Board pledge of ethics, BAA – Employing Board Members, BAB-Board conflict of interest, KAAA – Visitors in the schools. Sullivan seconded. Vote: Senior – aye, Anderson – aye, Sullivan – aye, Jorgenson – aye. Motion carried unanimously.

Senior moved to approve policies ABBA – Tobacco use, BDAB – Savings Clause, BGA – Board Communication with the Public, CAAB – Superintendent Evaluation Procedure, CBAB – Administration Policy Absence, CCB – Superintendent Grievance Procedure, JBA – Accommodations for Individuals with disabilities, LBB – Relations with Department of Human Services as a second reading. Policy BBBA – Officers of the Board is not approved, but can be brought back with changes. Anderson seconded. Vote: Anderson – aye, Sullivan – aye, Senior – aye, Jorgenson – aye. Motion carried unanimously.

Tuition Agreements. Sullivan moved to approve all High School tuition agreements to District #1 as presented. Senior seconded. Vote: Sullivan – aye, Senior – aye, Anderson – aye, Jorgenson -aye. Motion carried unanimously.

Anderson moved to approve all elementary tuition agreements to District #1 as presented. Senior seconded. Vote: Senior – aye, Anderson – aye, Sullivan – nay, Jorgenson -aye. Motion carried 3-1.

NCC Ray Easement. Sullivan moved to approve the easement from NCC Ray as presented. Senior seconded. Vote: Anderson -aye, Sullivan – aye, Senior – aye, Jorgenson -aye. Motion carried unanimously.

Vacant Board position. Sullivan moved to have Mr. Turner contact Heather Kitzman to see if she would fill the position until the next election, if so, call a special meeting to appoint her, if not, invite other interested parties to the special meeting to be interviewed. Senior seconded. Vote: Sullivan – aye, Senior – aye, Anderson -aye, Jorgenson -aye. Motion carried unanimously.

Jorgenson appointed a negotiation team of Sullivan and Jorgenson. She indicated there is NDSBA training on Feb 9-10 and asked Sullivan and Turner to attend.

Middle School Name. It was explained that it is time in the process to come up with a name for the new school. Sullivan moved to ask district personnel for suggested names. Anderson seconded. Vote: Senior – aye, Anderson – aye, Sullivan – aye, Jorgenson -aye. Motion carried unanimously.

Jorgenson stated: At this time, a motion would be in order to permit teacher, Shanda Boreson, to take eight (8) weeks of leave as a result of the birth of her child commencing on March 1, 2017. The leave will be paid to the extent Shanda Boreson has available PTO. Otherwise, the leave will be unpaid. The District will maintain any health insurance and other benefits that are currently in place for Shanda Boreson during the leave period. This leave is being provided on a one-time basis and at the discretion of the Board. It is not being provided pursuant to any board policy or other legal requirement. The granting of this leave by the Board is not intended as nor should it be construed as the establishment or confirmation of any policy or procedure by the Board that would be or could be applicable to any other employee of the District in the future. Sullivan moved to approved as stated. Senior seconded. Vote: Anderson -aye, Sullivan – nay, Senior – aye, Jorgenson – aye. Motion carried 3-1.

Jorgenson set a special meeting for January, 26, 2017 at 6:30 pm for bond bid acceptance

There being no further business President Jorgenson adjourned the meeting at 8:04 pm.

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President Jenny Jorgenson

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Date

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Business Manager Sherri L. Heser

\_\_\_\_\_  
Date

## **NEW PUBLIC SCHOOL DISTRICT #8**

February 13, 2017

The meeting was called to order at 6:30 pm by Vice-President Curt Sullivan in the district office board room located at 111 7<sup>th</sup> Ave W, Williston, ND.

In attendance: Board Members: Deanna Senior, Heather Kitman, Curt Sullivan, and Amber Anderson. Jenny Jorgenson was excused. Superintendent Robert Turner and Business Manager Sherri L. Hesper.

Senior moved to accept the minutes from the regular meeting on January 9, 2017 and the special meeting held on January 26, 2017. Kitman seconded, motion carried unanimously.

Business Manager presented the claims against the district. Senior moved to approve the claims as presented, Kitman seconded motion carried unanimously. Hesper then updated the board as to the filing deadlines for the upcoming election and which positions and length of term that would be open.

President's report – no report

Reports were submitted to the board in writing from Principals Guglich, Smith and Herland, no questions.

PTO – no report.

Superintendent's report – Mr. Turner reported on the ND State Assessment tests that are coming up. He also reported on the professional development and that the Emergency Operations Plans are complete and the individual schools are working on the School Improvement Plans and Authentic Literacy Model. Mr. Turner also reported that he is adding lockers to the Round Prairie School, door locks and key fobs at Garden Valley – then Round Prairie if this works well, that February 20 is the makeup day for the missed snow day, that there is also 2 hours that need to be made up in ½ hour increments. Mr. Turner recognized Denise Messick as the new transportation director and that he will be meeting with the architect and bids will be going out for the new school soon.

Transportation report – written report submitted. AJ Hagen was recognized for his outstanding service to the students of District #8.

Maintenance Director's report – no report. Mr. Turner noted that the furnace had to be replaced in the Bus Garage.

Public Comment – None.

Sullivan moved item #6 to the next item for the convenience of the presenters. Deb Hanson and Virginia Vassen - representatives from Empire Oil were in attendance to explain to the board that

there has been an apparent error made in the filing of the title for some land 100 years ago. Since so much time had passed, Empire Oil was just requesting that District #8 sign papers acknowledging the error. The basic premise was that District #8 (formally Rainbow School) was deeded some land but the description was wrong; the person deeding the land did not have ownership of the described land, but rather land in a different section of that township. After discussion and explanation Anderson moved to accept that premise and to sign off on the correction. Kitzman seconded. Vote: Kitzman – aye, Senior – aye, Anderson -aye, Sullivan – aye, Jorgenson absent. Motion carried 4-0, 1 absent.

Brian Osowski was present to present the board with the 4 bids that were received for the \$5,000,000 Limited Tax Building Fund Bonds, Series 2017B. The bids were: Wells Fargo Bank – 3.137318, Sun Trust Robinson Humphrey – 3.139694, Northland Securities, Inc – 3.186348, Robert W. Baird & Co., Inc. – 3.477474. Senior moved to accept the low bid from Wells Fargo Bank of 3.137318, Anderson seconded. Vote: Senior – aye, Anderson – aye, Kitzman – aye, Sullivan – aye, motion carried 4-0, 1 absent.

Senior then moved to accept the resolution for authorizing and establishing the terms of limited tax school building fund bonds, Series 2017B, creating a sinking fund therefor, and pledging taxes for their payment (attached). Anderson seconded. Vote: Anderson – aye, Kitzman – aye, Senior – aye, Sullivan – aye, motion carried 4-0, 1 absent.

Several policies were presented for second reading. Anderson moved to approve the following policies as second reading: ABBA – Tobacco use, BDAB – Savings Clause, BGA – Board Communication with the Public, CAAB – Superintendent Evaluation Procedure, CBAB – Administration Policy Absence, CCB – Superintendent Grievance Procedure, JBA – Accommodations for Individuals with disabilities, LBB – Relations with Department of Human Services. Senior seconded. Vote: Kitzman- aye, Senior – aye, Anderson – aye, Sullivan – aye, motion carried 4-0, 1 absent.

Also presented were several policies for first reading. Kitzman moved to approve the following policies as first reading: BBBA – Officers of the Board, CBAA – Administration Regulation, DAA – Non Contracted Employees, DDAA – FMLA DDEA – Jury Witness Duty, DEAB – Staff Attendance, DEAD – Electronic Device Use, DEBA – Confidentiality, DEBB – Conflict of Interest, DEBC – Gifts, DEBD – NonFrat, DEBF – Employee Speech, DED – Administrative Leave, DE – Staff Conduct, DFAA – Teacher Evaluation, DHA – Licensure, DIB – Contest Personnel File, KACA – Patron Complaints. Anderson seconded. Vote: Senior – aye, Anderson – aye, Kitzman – aye, Sullivan – aye, motion carried 4-0, 1 absent.

There were three required policies that were presented for the only reading, after which they will become policy. Anderson moved to approve the following policies as an only reading: AAB – Goals

and Objectives, ACDA – Acceptable Use, IB – Food Service Program. Kitzman seconded. Vote: Anderson – aye, Kitzman – aye, Senior – aye, Sullivan – aye, motion carried 4-0, 1 absent.

There were several tuition agreements presented for approval with District #1. Senior moved to approve all the High School agreements as presented. Kitzman seconded. Vote: Kitzman – aye, Senior – aye, Anderson -aye, Sullivan -aye. Motion carried 4-0, 1 absent.

Anderson moved to approve all the Elementary tuition agreements presented to District #1. Senior seconded. Vote: Senior – aye, Anderson – aye, Kitzman – aye, Sullivan – nay. Motion carried 3-1, 1 absent.

Senior moved to change the tool used for the Superintendent’s evaluation to the one presented from Rocky Mountain Evaluations, starting in the 2017-2018 year. Anderson seconded. Vote: Anderson – aye, Kitzman – aye, Senior – aye, Sullivan – nay. Motion carried 3-1, 1 absent.

Several suggestions for names for the new school were presented to the board. After discussion and without a clear forerunner, Mr. Turner suggested they get more suggestions from students and the community. In that discussion, the board also requested that Mr. Turner supply them with the NDCC pertaining to changing the district name. No action.

There being no further business Vice-President Sullivan adjourned the meeting at 8:24 pm.

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Vice-President Curt Sullivan

\_\_\_\_\_  
Date

\_\_\_\_\_  
Business Manager Sherri L. Heser

\_\_\_\_\_  
Date

## **NEW PUBLIC SCHOOL DISTRICT #8**

March 13, 2017

The meeting was called to order at 6:30 pm by President Jenny Jorgenson in the district office board room located at 111 7<sup>th</sup> Ave W, Williston, ND.

In attendance: Board Members: Deanna Senior, Curt Sullivan, Jenny Jorgenson, and Amber Anderson. Heather Kitzman was excused. Superintendent Robert Turner and Business Manager Sherri L. Heser.

Several students from Stony Creek were recognized for outstanding achievements.

Senior moved to accept the minutes from the regular meeting on February 13, 2017. Sullivan seconded, motion carried unanimously.

Business Manager presented the claims against the district. Sullivan moved to approve the claims as presented, Senior seconded motion carried unanimously.

President's report – Jorgenson thanked Mr. Sullivan for filling in at the previous meeting.

Reports were submitted to the board in writing from Principals Guglich, Smith and Herland, no questions.

PTO – no report.

Superintendent's report – Mr. Turner reported that the book fair was coming up, that he had written a thank you letter to Orville Erickson for the board to sign. He reported about the make-up time necessary due to the water break and the late start date due to severe weather. He also noted he got a quote from ProIT for the surveillance system for Garden Valley.

Transportation report – written report submitted.

Maintenance Director's report – not in attendance

Public Comment – None.

Sullivan moved to approve the following policies as the second reading: BBBA – Officers of the Board, CBAA – Administration Regulation, DAA – Non Contracted Employees, DDAA – FMLA DDEA – Jury Witness Duty, DEAB – Staff Attendance, DEAD – Electronic Device Use, DEBA – Confidentiality, DEBB – Conflict of Interest, DEBC – Gifts, DEBD – NonFrat, DEBF – Employee Speech, DED – Administrative Leave, DE – Staff Conduct, DFAA – Teacher Evaluation, DHA – Licensure, DIB – Contest Personnel File, KACA – Patron Complaints. Senior seconded. Vote: Anderson – aye, Senior – aye, Sullivan – aye, Jorgenson – aye, Kitzman – absent. Motion carried 4-0, 1 Absent.

Anderson moved to approve the following policies for the first reading: BDBB – Retaining an Attorney, FAAC – Enrollment of Suspended or Expelled Students, FACA – Placement & Adjustment of Transfer Students, FCAA – Accommodating Students With Allergies & Special Dietary Needs, FCBA – Students Dismissal Precautions, FCBB – Student Transportation Safety & Supervision, FCBD – Student Custody, FC – Student Safety and Supervision, FDA – Education of Home Schooled Students, FFC – Bus Conduct, FFI – Student Use of Electronic Devices, FGBA – Released Time for Outside Instruction, FGCA – Searches of Lockers, FGCB – Searches of Students & Students’ Personal Property, FGCC – Student Interrogations, FGDD – Student Publications, GABDA – Student Achievement, GBA, Academic Freedom, GBBA – Guest Speakers, GCBA – Grading, HBCC – Fundraising, HCAA – Purchasing, HCAB – Bidding Requirements & Procedures, HCAE – Disbursement of Monies, HCBA – Vendor Conflict of Interest Disclosure, HDD – Gifts & Bequests, HEAA – Line Item Transfer Authority, HEBA – System of Accounts, HEBB – Cash in School Buildings, HEBC – Fraud Prevention & Investigation, HEBD – Audits, IAB – Buildings and Grounds Security Plan, IEAC – Bus Scheduling and Routing, Sullivan seconded. Vote: Senior – aye, Sullivan – aye, Anderson – aye, Jorgenson – aye, Kitzman – absent. Motion carried 4-0, 1 Absent.

Anderson moved to approve all tuition agreements presented including: HS to District #1 – 2016/17, HS and Elem to District #1 – 2017/18, Elementary to Bainville 2016/17, HS and Elementary to District #6 (Eight Mile) 2016/17, and Open enrollment to District #8. Seconded by Senior. Vote: Sullivan – aye, Anderson – aye, Senior – aye, Jorgenson – aye, Kitzman – absent. Motion carried 4-0, 1 Absent.

Pursuant to NDCC Section 15.1-16-10, the Board of New Public School District #8 recognizes as the appropriate negotiating unit all employees license to teach by ESPB or approved to teach by the ESPB and employed primarily as classroom teachers. Senior so moved, Anderson seconded. Vote: Anderson – aye, Senior – aye, Sullivan – aye, Jorgenson – aye, Kitzman – absent. Motion carried 4-0, 1 absent.

Sullivan moved to name the new middle school Missouri Ridge. Anderson seconded. During discussion, it was decided to at the word School. Sullivan agreed to change his motion and Anderson seconded. Vote: Senior – nay, Sullivan – aye, Anderson – aye, Jorgenson – aye, Kitzman – absent. Motion carried 3-1, 1 Absent.

Anderson moved to change the official District name to: Williams County School District #8. Senior seconded. Vote: Sullivan – nay, Anderson – aye, Senior – aye, Jorgenson – aye. Motion carried 3-1, 1 absent.

Sullivan moved to approve the Superintendent evaluation all satisfactory. Senior seconded. During discussion is was stated by Mr. Turner there is no need to renegotiate his contract. Vote: Anderson – aye, Senior – aye, Sullivan – aye, Jorgenson – aye, Kitzman – absent. Motion carried 4-0, 1 absent.

Anderson moved to approve Adrianna Yellow Bird as the coach for “March Madness” – the basketball camp offered for Garden Valley students. Senior seconded. Vote: Senior – aye, Sullivan – aye, Anderson -aye, Jorgenson -aye. Motion carried 4-0, 1 absent.

Jorgenson set special meetings for March 16 to approve Gross Maximum Price for the building project and on March 27 to approve the negotiation items and any other items that need to come before the board, both to be at 5:00 pm.

There being no further business President Jorgenson adjourned the meeting at 8:31 pm.

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President Jennifer Jorgenson

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Date

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Business Manager Sherri L. Heser

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Date

## **NEW PUBLIC SCHOOL DISTRICT #8**

April 10, 2017

The meeting was called to order at 6:30 pm by President Jenny Jorgenson in the district office board room located at 111 7<sup>th</sup> Ave W, Williston, ND.

In attendance: Board Members: Deanna Senior, Heather Kitzman, Curt Sullivan, Amber Anderson and Jenny Jorgenson. Superintendent Robert Turner and Administrative Secretary, Maria Barnett. Principals: Steven Guglich and Robert Smith. Transportation Manager Denise Messick and Maintenance Director Bob Hendrickson.

Sullivan moved to accept the minutes from the regular meeting on March 13, 2017 and the special meetings held on March 17, 2017 and March 27, 2017. Kitzman seconded, motion carried unanimously.

Administrative Secretary presented the claims against the district. Senior moved to approve the claims as presented, Kitzman seconded motion carried unanimously.

President's report – no report.

Reports were submitted to the board in writing from Principals Guglich, Smith and Herland, no questions. Guglich wanted to add that the Ground Breaking ceremony for the new school will be on May 3, 2017 at 1 p.m.

PTO – no report.

Superintendent's report – Mr. Turner reported on the interest of acquiring the services of a school app from Aptigee Company. - Surveillance cameras to be installed at Garden Valley. - New Science curriculum for 2017-2018 school year. – Received signed easement letter from landowner.

Transportation report – Report was submitted to the board in writing from Messick, no questions.

Maintenance Director's report – Report was submitted to the board in writing from Hendrickson, no questions.

Public Comment – None.

Policy 2a was presented for second reading; BDBB – Retaining an Attorney, FAAC – Enrollment of Suspended or Expelled Students, FACA – Placement & Adjustment of Transfer Students, FCAA –

Accommodating Students With Allergies & Special Dietary Needs, FCBA – Students Dismissal Precautions, FCBB – Student Transportation Safety & Supervision, FCBD – Student Custody, FC – Student Safety and Supervision, FDA – Education of Home Schooled Students, FFC – Bus Conduct, FFI – Student Use of Electronic Devices, FGBA – Released Time for Outside Instruction, FGCA – Searches of Lockers, FGCB – Searches of Students & Students’ Personal Property, FGCC – Student Interrogations, FGDD – Student Publications, GABDA – Student Achievement, GBA, Academic Freedom, GBBA – Guest Speakers, GCBA – Grading, HBCC – Fundraising, HCAA – Purchasing, HCAB – Bidding Requirements & Procedures, HCAE – Disbursement of Monies, HCBA – Vendor Conflict of Interest Disclosure, HDD – Gifts & Bequests, HEAA – Line Item Transfer Authority, HEBA – System of Accounts, HEBB – Cash in School Buildings, HEBC – Fraud Prevention & Investigation, HEBD – Audits, IAB – Buildings and Grounds Security Plan, IEAC – Bus Scheduling and Routing, Kitzman moved to approve Sullivan seconded. Vote: Anderson - aye, Senior – aye, Sullivan – aye, Kitzman – aye, Jorgenson. Motion carried unanimously.

Policy 2b was presented for first reading; DCA – Pay Dates and Pay Periods, DFC – Transfer and Reassignment, DI-BR – Personnel Records Review Procedure, DKBB-BR – Granting a Release from Contract, DKBB – Contracted Staff Resignations and Request for Release from Contract, FBA – Student Fees, FGDE – Student Distribution & Posting of Non-Curricular Material in School, IB-BR – Lunch Charging. Sullivan moved to approve Senior seconded. Vote: Kitzman - aye, Sullivan – aye, Senior – aye, Anderson – aye, Jorgenson. Motion carried unanimously.

Policy 2c only reading; FAAB change to FAAA2 – descriptor code change only. Sullivan moved to approve Kitzman seconded. Vote: Senior - aye, Anderson – aye, Kitzman – aye, Sullivan – aye, Jorgenson. Motion carried unanimously.

Tuition Agreements. There were several tuition agreements presented for approval with District #1 and Bainville. Kitzman moved to approve all tuition agreements to District #1 and Bainville as presented. Anderson seconded. Vote: Sullivan – aye, Senior – aye, Anderson – aye, Kitzman – aye Jorgenson -aye. Motion carried unanimously.

Curriculum committee was set: Mr. Turner, Amber Anderson, Steve Guglich, Brenda Herland, Robert Smith, Sarah Fisher, Susan Dempsey, Amy Leach, Jan McFarlin, Amanda Johnson.

There being no further business President Jorgenson adjourned the meeting at 7:32 pm.

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President Jenny Jorgenson

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Date

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Administrative Secretary Maria Barnett

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Date

**NEW PUBLIC SCHOOL DISTRICT #8**

May 8, 2017

The meeting was called to order at 6:30 pm by President Jenny Jorgenson in the district office board room located at 111 7<sup>th</sup> Ave W, Williston, ND.

In attendance: Board Members: Deanna Senior, Curt Sullivan, Jenny Jorgenson, Amber Anderson and Heather Kitzman. Superintendent Robert Turner and Business Manager Sherri L. Hesel.

Sullivan moved to accept the minutes as amended by those in attendance, Kitzman seconded, motion carried unanimously.

Business Manager presented the claims against the district. Senior moved to approve the claims as presented, Sullivan seconded motion carried unanimously.

Reports were submitted to the board in writing from Principals Guglich, Smith and Herland, no questions.

PTO – no report.

Transportation report – written report submitted.

Maintenance Director's report – written report submitted.

President's report. Jorgenson visited with the board regarding purchases and explained that Mr. Turner does not need to get official approval from the board for construction under \$100,000 or regular purchases under \$25,000. He has been keeping the board informed about large projects and will continue to do so.

Building report – Senior reported that the ground breaking ceremony has been postponed as some issues have come up and those need to be squared away before we can move forward.

Superintendent's report – Mr. Turner reported that at Round Prairie they are moving the classrooms to the old building to free up the modular at this time. At Garden Valley the concrete is starting to flake and McCody will be repairing that over the summer. The ramp at the front entrance of the District Office is underway. Williston State College will be assisting with the mural on the front of the District Office building. Testing is done. There have been 5 teacher resignations and one Head Cook to date.

Public Comment – None.

Anderson moved to approve the following policies as the second reading: DCA – Pay Dates and Pay Periods, DFC – Transfer and Reassignment, DI-BR – Personnel Records Review Procedure, DKBB-BR – Granting a Release from Contract, DKBB – Contracted Staff Resignations and Request for Release from Contract,

FGDE – Student Distribution & Posting of Non-Curricular Material in School. Senior seconded. Vote: Senior – aye, Kitzman – aye, Anderson – aye, Sullivan – aye, Jorgenson -aye, motion carried unanimously.

Sullivan moved to approve the following policies as a first reading as amended: FBA – Student Fees and IB-BR – Meal charging. Kitzman seconded. Vote: Kitzman – aye, Anderson – aye, Sullivan – aye, Senior -aye, Jorgenson – aye, motion carried unanimously.

Kitzman moved to approve the following policy as the only reading as it is a required policy – ABCC – Wellness Policy. A committee will be set in July to comply with this policy. Senior seconded. Vote: Anderson – aye, Sullivan – aye, Senior – aye, Kitzman – aye, Jorgenson – aye, motion carried unanimously.

There was one bid for the busses, it was received from Hartley School Busses in the amount of \$88,600.00 for a 2018 Blue Bird Propane bus. Sullivan moved to approve the bid and write the check, Senior seconded. Vote: Sullivan – aye, Senior – aye, Kitzman – aye, Anderson -aye, Jorgenson – aye, motion carried unanimously.

Sullivan moved to join and pay the dues for NDSBA for the 17-18 school year in the amount of \$6,181.00, Anderson seconded. Vote: Senior – aye, Kitzman – aye, Anderson – aye, Sullivan -aye, Jorgenson – aye, motion carried unanimously.

Jorgenson asked for ideas for name change advertising. It was suggested to have a PSA on the radio, post information on line and a press release in the paper.

Sullivan moved to withdraw the offer to purchase land from Orville Erickson and when the project is approved to move forward, to reinstate the offer with an end date for acceptance. Senior seconded. Vote: Kitzman – aye, Anderson – aye, Sullivan – aye, Senior – aye, Jorgenson -aye, motion carried unanimously.

Anderson moved to approve the tuition agreements for High School students for the current 2016-2017 school year. Kitzman seconded. Vote: Anderson – aye, Sullivan – aye, Senior – aye, Kitzman – aye, Jorgenson – aye, motion carried unanimously.

Sullivan moved to change the Business Manager salary to \$100,000 per year, pay both halves of her retirement and reduce the rent to \$250 per month. Kitzman seconded. Vote: Sullivan – aye, Senior – aye, Kitzman – aye, Anderson – aye, Jorgenson – aye, motion carried unanimously.

Senior moved to approve the McGraw-Hill Science curriculum which is Inspire Science for K-5 and Glencoe iScience for grades 6-8 at an approximate cost of \$55,900. Anderson seconded. Vote: Senior – aye, Kitzman – aye, Anderson -aye, Sullivan -aye, Jorgenson – aye, motion carried unanimously.

Sullivan moved to reject the offer to sell some mineral rights, do not sell. Anderson seconded. Vote: Kitzman – aye, Anderson – aye, Sullivan – aye, Senior – aye, Jorgenson – aye, motion carried unanimously.

Senior moved to have one polling place for the upcoming election on June 13 and one precinct. The voting will take place at the District Office building. Kitzman seconded. Vote: Anderson – aye, Sullivan – aye, Senior – aye, Kitzman – aye, Jorgenson – aye, motion carried unanimously.

Jorgenson changed the next meeting from June 12 to June 19 so that the board can canvass the election results at the same meeting, time will still be 6:30 pm.

There being no further business President Jorgenson adjourned the meeting at 8:07 pm.

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President Jennifer Jorgenson

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Date

\_\_\_\_\_  
Business Manager Sherri L. Heser

\_\_\_\_\_  
Date

**NEW PUBLIC SCHOOL DISTRICT #8**

June 19, 2017

The meeting was called to order at 6:33 pm by President Jenny Jorgenson in the district office board room located at 111 7<sup>th</sup> Ave W, Williston, ND.

In attendance: Board Members: Deanna Senior, Curt Sullivan, Jenny Jorgenson, Amber Anderson and Heather Kitzman. Superintendent Robert Turner and Business Manager Sherri L. Heser.

Long time bus driver Fred Donavon was recognized for his 25+ years of service to the district.

Sullivan moved to accept the minutes, Kitzman seconded, motion carried unanimously.

Business Manager presented the claims against the district. Senior moved to approve the claims as presented, Kitzman seconded motion carried unanimously.

Reports were submitted to the board in writing from Principals Guglich, Smith and Herland, no questions.

PTO – no report.

Transportation report – written report submitted.

Maintenance Director's report – written report submitted.

President's report. None.

Building report – The ground breaking has taken place, everything is back on schedule. They are pouring footings for the next couple of weeks and the gas line will be toward the end of July.

Superintendent's report – Mr. Turner reported that the handbooks, school improvement plan, master schedule and anti-bullying curriculum were the items that were focused on since school ended and the principals have been meeting regarding those items. Mr. Turner has also been working on a new website, a facilities use agreement, the Garden Valley library remodel and getting ideas about a gym for both Garden Valley and Round Prairie.

Public Comment – None.

Anderson moved to approve the following policies as the second reading FBA – Student Fees and IB-BR – Meal Charging. Senior seconded. Vote: Senior – aye, Kitzman – aye, Anderson – aye, Sullivan – aye, Jorgenson -aye, motion carried unanimously.

Senior moved to approve the following policies as the only reading as amended: BDD – Compensation. Anderson seconded. Vote: Kitzman – aye, Anderson – aye, Sullivan – nay, Senior -aye, Jorgenson – aye, motion carried 4-1.

Senior moved to approve the election results as presented from the election judges. Kitzman seconded.

3 Year position – 20 votes cast. Senior – 16, Stahura – 4. Winner - Senior

2 year position – 19 votes cast. Jorgenson – 18

1 year position – 19 votes cast. Messick – 18

Name change from New Public School District #8 to Williams County School District #8 – 20 votes cast.

For the name change – 17, against the name change – 3.

Publication of Minutes – 20 votes cast. For publication – 15, Against publication – 5.

Vote: Anderson – aye, Sullivan – aye, Senior – aye, Kitzman – aye, Jorgenson – aye, motion carried unanimously.

Anderson moved to approval all tuition agreements as presented. Kitzman seconded. Vote: Sullivan – aye, Senior – aye, Kitzman – aye, Anderson -aye, Jorgenson – aye, motion carried unanimously.

Sullivan moved to pay all outstanding bills at the end of the fiscal year (June 30, 2017), Kitzman seconded.

Vote: Senior – aye, Kitzman – aye, Anderson – aye, Sullivan -aye, Jorgenson – aye, motion carried unanimously.

Senior moved to accept the only bid from Williston Motors for the pickup in the amount of \$40,600.00.

Kitzman seconded. Vote: Kitzman – aye, Anderson – aye, Sullivan – aye, Senior – aye, Jorgenson -aye, motion carried unanimously.

Senior moved to accept the bid from Bobcat for the Skidsteer in the mount of \$45,165.00. Sullivan seconded.

Vote: Anderson – aye, Sullivan – aye, Senior – aye, Kitzman – aye, Jorgenson – aye, motion carried unanimously.

Jorgenson set the next meeting to July 10 at 6:30 pm and a special meeting on July 31<sup>st</sup> at noon to approve the year end fiscal report.

There being no further business President Jorgenson adjourned the meeting at 7:37 pm.

\_\_\_\_\_  
President Jennifer Jorgenson

\_\_\_\_\_  
Date

\_\_\_\_\_  
Business Manager Sherri L. Heser

\_\_\_\_\_  
Date